

2017 Board of Trustee Deadlines
(updated 12/1/2016)

	64 days	52 days	52 days	47 days	40 days	37 days	32 days	29 days	3rd Wed of mth	couple of days before LAKS mtg		24 days		19 days		12 days		
FINANCE / AUDIT	Agenda Determined (draft to Vandenbosch) (Unifier Record due to Mumma)	Draft Resolutions, graphics, funding due to EVPAS (Carter)	Funding Plan Sign Off (Udpa/Haas/Byelich/Kranz/Adams/Carter)	Resolutions sent to Legal ofc (Gremel)	Legal edits returned to EVPAS (Gremel)	Resolutions, graphics, funding, step 1 due (Noto & Beekman)	BOT Work Group #1	Noto & Beekman edits to EVPAS (Carter)	CIPWG	Pre-LAKS Construction Mtg (CC/BL/Mumma/Bollman)	LAKS Construction Mtg (Bollman/LAKS)	BOT Work Group #2	Script, Funding, Resolutions Reviewed w/ Finance Chair (Foster, Haas, Gore, Bollman, Byelich, Beekman)	FINAL Materials due to BOT ofc (VandenBosch)	Agenda Reviewed w/ Audit Chair via phone (Haas/Breslin)	Agenda Reviewed w/ BOT Chair & Vice Chair (LAKS / Beekman/ Ferguson/ Lyons)	BOT Mailing	BOT Meeting
POLICY	Policy Agenda Determined (draft to Vandenbosch)	Draft Resolutions due to Provost (Rundblad)		Resolutions sent to Legal ofc (Gremel)	Legal edits returned to Provost	Resolutions due (Noto & Beekman)	BOT Work Group #1	Noto & Beekman edits to Provost (Rundblad)				BOT Work Group #2		FINAL Materials due to BOT ofc (VandenBosch)			BOT Mailing	BOT Meeting
WORK SESSION	Beekman to set agenda and determine attendees / presentation needs	Vandenbosch to connect with attendees and assistants to reserve calendar					WS topics, attendees, and brief plan discussed					Draft presentations provided to Beekman		Final research presentation and slides due to Beekman			BOT Mailing	BOT Meeting

January 11 Elections

Fri. Dec 16	Wed. Dec 28	Tue. Jan 10 (10-11am)	Mon. Jan 2	Mon. Jan 9	Thu. Jan 12	Mon. Jan 16 (10-11am)	Fri. Jan 20	Wed. Jan 18	Wed. Jan 18 (4-4:30pm)	Fri. Jan 20 (11-11:30am)	Mon. Jan 23 (11-12pm)	Tue. Jan 24 (3-4pm)	Mon. Jan 30	TBD after 1/11 BOT mtg	TBD after 1/11 BOT mtg	Mon. Feb 6	February 16-17 AUDIT (Feb 16, 10-11am)
IAS - Thu. March 2 (2-5pm)																	
	Wed. Feb 22	Wed. Feb 22 (10:30-11:30am)	Mon. Feb 27	Mon. Mar 6	Thu. Mar 9	Mon. Mar 13 (10-11am)	Fri. Mar 17	Wed. Feb 15 Wed. Mar 15	Tue Mar 14 (4-4:30pm)	Thu. Mar 16 (1:30-2pm)	Tue Mar 21 (8-9am)	Tue. Mar 21 (2-3pm)	Mon. Mar 27	TBD after 1/11 BOT mtg	TBD after 1/11 BOT mtg	Mon. Apr 3 (this was Apr 2)	April 12-13 (Wed/Thu) AUDIT (April 12, 10-11am)
IAS - Thu. June 1 (2-5pm)																	
	Wed. May 3	Wed. May 3 (10-11am)	Mon. May 8	Mon. May 15	Thu. May 18	Mon. May 22 (2:30-3:30pm)	Fri. May 26	Wed. Apr 19 Wed. May 17	Tue. May 16 (1:30-2pm)	Fri. May 19 (10-10:30am)	Tue. May 30 (10-11am)	TBD after 1/11 BOT mtg	Mon. June 5	N/A	TBD after 1/11 BOT mtg	Mon. June 12	June 21 - BOT mtg June 22-23 - Retreat
	Wed. July 19	Thu. July 20 (1-2pm)	Mon. July 24	Mon. July 31	Thu. Aug 3	Thu. Aug 10 (10-11am)	Fri. Aug 11	Wed. Jun 21 Wed. Jul 19	Wed. Aug 16 (3:30-4pm)	Thu. Aug 17 (1:30-2pm)	Wed. Aug 16 (10-11am)	TBD after 1/11 BOT mtg	Mon. Aug 21	TBD after 1/11 BOT mtg	TBD after 1/11 BOT mtg	Mon. Aug 28	September 7-8 AUDIT (Sept 7, 9:30-11am)
IAS - Thu. Sept 14 (2-5pm)																	
	Wed. Sept 6	Tue. Sept 5 (2-3pm)	Mon. Sept 11	Mon. Sept 18	Thu. Sept 21	Mon. Sept 25 (10-11am)	Fri. Sept 29	Wed. Aug 16 Wed. Sep 20	Tue. Sept 26 (4-4:30pm)	Thu. Sept 28 (1:30-2pm)	Mon. Oct 2 (10-11am)	TBD after 1/11 BOT mtg	Mon. Oct 9	TBD after 1/11 BOT mtg	TBD after 1/11 BOT mtg	Mon. Oct 16	October 26-27 AUDIT (Oct 26, 9:30-11am)
IAS - Thu. Nov 30 (2-5pm)																	
	Wed. Oct 25	Wed. Oct 25 (10-11am)	Mon. Oct 30	Mon. Nov 6	Thu. Nov 9	Thu. Nov 9 (10-11am)	Fri. Nov 10	Wed. Oct 18 Wed. Nov 15	Thu. Nov 9 (1:30-2pm)	Fri. Nov 17 (10-10:30am)	Mon. Nov 20 (10-11am)	TBD after 1/11 BOT mtg	Mon. Nov 28	N/A	TBD after 1/11 BOT mtg	Mon. Dec 4	December 14-15