

EXECUTIVE LEADERSHIP ACADEMY (ELA)
APPLICATION FOR 2017-18

I. DEMOGRAPHIC AND CONTACT INFORMATION

Name of Applicant: _____

Title: _____

Level: (Example: APSA 15) _____

Unit: _____

Telephone Number: _____ Email Address: _____

Campus Address: _____

II. BACKGROUND INFORMATION

Current and Previous **Leadership Roles** or Experiences:

Previous **Leadership Development** Activities/Experiences:

III. APPLICANT'S PERSONAL STATEMENT

Please write a statement, of no more than 500 words, explaining the reasons you want to participate in the 2017-18 cohort of the Executive Leadership Academy (ELA). Your statement should address:

- Why you want to participate in the Executive Leadership Academy at this time,
- What leadership development goals you hope to achieve by participating in the Executive Leadership Academy,
- How the ELA experience will build on your previous leadership development experiences,
- How you believe the ELA experience will enhance your current performance as a leader and prepare you for future increased leadership responsibilities, and
- How you believe your participation in the ELA experience at this time will benefit your unit and the University.

IV. TO BE COMPLETED BY APPLICANT'S DIRECT SUPERVISOR

Name of Applicant's Direct Supervisor: _____

Title: _____

Unit: _____

Telephone Number: _____ E-mail Address: _____

Campus Address: _____

This program relies upon the support and active engagement of each Fellow's direct supervisor in order to maximize the benefits of the ELA experience, improve the Fellow's current performance, and prepare him or her for possible increased leadership responsibilities.

Please indicate your acceptance of responsibility to participate in each activity or program component required of the Fellow's direct supervisor by checking beside each statement below.

- ____ Submit a statement of support for the applicant's participation in the Executive Leadership Academy (part of this application)
- ____ Complete leadership assessment instruments required for the Center for Creative Leadership component of the ELA prior to Fellows departure to CCL (45 minutes)
- ____ Participate in a 90-minute orientation session for supervisors
- ____ Meet with ELA Fellow upon his/her return from CCL to discuss feedback and leadership development goals
- ____ Participate in monthly follow-up discussions with the Fellow about his/her progress on leadership development goals established as part of the Center for Creative Leadership experience
- ____ Support the Fellow's participation in all required components of the ELA experience (see website: <http://adminsv.msu.edu/whats-new/> under the "ELA Program" tab program components)
- ____ Provide experiences that will facilitate the Fellow's achievement of goals identified during the Center for Creative Leadership experience

V. SUPERVISOR'S STATEMENT OF SUPPORT

Please provide a statement of support for the applicant's participation in the 2017-18 Executive Leadership Academy. This statement, of no more than 350 words, should address:

- Extent and impact of the applicant's current leadership role within the unit,
- Why participation in the ELA at this time is important to the applicant's leadership development,
- How the applicant's participation in the ELA at this time will benefit the unit and the University, and
- The applicant's potential for future increased leadership responsibilities.

The supervisor's statement should be submitted separately and sent directly to the Assistant Vice President or Vice President or your major administrative unit.

VI. APPLICATION PROCESS

Please return the application materials as follows:

Applicants and supervisors are requested to return two copies of the materials to the head of their unit.

Following review, the head of the unit will send one set of the materials for the person nominated to Wolfgang Bauer/Christine Carter at 412 Administration Building, by Friday, April 21, 2017.

Confirmation of the nominees will be announced by Friday, May 5, 2017.